



The Range Childrens Centre Committee Meeting Minutes July 2023

Date: 18/07/2023
Time: 7pm onwards
Location: The Range Children's Centre/ Zoom

15/08/2023
Aislinn Guthrie-Jones
President.

- Present: Matt Parkes, Janice Semple, Lauren Hill, Aislinn Guthrie-Jones, Daniel Vlahovic, Ana Garcie-Melgar, Kirsten McGreggor, Adrain Truan
- Apologies: Nicole Caruana, Bridget Smith

Update – President (Aislinn)

- Welcome: Acknowledgement to Country
- Confirmation of Pervious (June 12, 2023 Minutes)
- Strategic Plan Update – some changes noted from previous amendment – to be emailed out to committee members for follow on suggestions
- Staff Meeting – positive feedback about wage increment of 5.5% above award

Update/Report – Treasurer (Matt)

Relatively strong financial performance in June. Income remained strong, in particular with higher than forecast kinder income, and the net operating loss for the month was only \$20,375 despite expecting a much greater net loss due to year end adjustments.

This meant that the overall deficit for the Centre was \$12,275, compared to a Budget which showed a planned deficit of \$191K.

A question was raised on the annual figure of a \$191K budgeted loss. Treasurer confirmed this was not the forecast loss when the Budget was set in May 2022, and took a note to confirm the details and rationale with the Centre bookkeeper and report back to the Committee.

Update – Director

- QIP and Centre Philosophy
- Child Protection Update – Refresher training provided for some staff



- Emergency Management Plan – successful practice of locked down – emergency evacuation to corridor

Correspondence In:

30 /06/2023 Minutes – Hobsons Bay Early Years Consultative Committee Meeting

School Blinds 03/07/2023

Cedric Naidoo 22/06/2023 Vic Wash Laundry Equipment

Xplore On Boarding 22/06/2023

Nathaniel Anson 21 June 2023: Sixfam

Sid Singham 22/06/2023: Commanderme

Michelle Findlay Hobsons Bay Council 20/06/2023

KIS Funding Information 16/06/2023

Jenny Denouden Resignation 10/07/2023

Wayipungitj Support survey 11/07/2023

Group Allocation Process: Hobsons Bay Council: Group Allocation Process

Lee School Blinds: 03/July/2023

Konika Sadler Library Visit Monday 24 th June

Correspondence Out:

Xplore 12/07.2023: Welcome meeting to be confirmed with Mel Oliver Xplor

Letter to Family to inform of upcoming Childcare Subsidy Changes 30/06/2023

Fee Increase letter 29/06/2023

Ongoing Action Items

- Reconciliation Action Plan
- Hobsons Bay Early Years Consultative Update 22 nd June – Ana
- Street Library update – Thank you to Jarrod

87 Kororoit Creek Road, Williamstown 3016

Phone: 9397 8244 Fax: 9397 8759 Email: office@therangecc.org.au

Web: www.therangecc.org.au



- Staff Training: Movers 11 th July 2023
- Department of Education – Compliance Visit 22 nd June 2023
- Hobsons Bay Council – Kindergarten Update Visit (11 July 2023)
- New Cook Update – 30 applicants
- Upcoming Food Audit Wednesday 19 th July 10am
- Fees Letter Update

New Policy for Review the Month of July

001- Philosophy

0041 Routine

0044 Authorisation

0051 Water Safety

o Hobsons Bay Early Years Consultative Meeting Thursday 22 nd June – Ana

o New Meeting date Hobsons Bay Early Years Consultative Meeting Thursday 24 th August 2023- Ana to attend

o Committee Meeting: Tuesday 15 th August 2023 in House / Via Zoom

