



The Range CC Committee Meeting Minutes May 2023

Date: Tuesday 9th May 2023
Time: 7pm onwards
Location: The Range Children's Centre/ Zoom

Present: Janice Sample, Aislinn Guthrie-Jones, Becca Corfield, Andrew Silver, Matt Parkes, Adrian Truan, Bridget Smith, Lauren Hill, Ana Garcia, Daniel Vlahovic, Kirsten McGregor

Apologies: Nicole Caruana, Lauren Hill

Update – President

- Welcome: Acknowledgement to Country
- Confirmation of Pervious (April 2023 Minutes)
- Strategic Plan Update – to be discussed at next committee meeting and needs to be in place when visit is arranged
- Kindergarten timetable confirmation – all committee members happy to proceed with plan
- Meeting with council:
Issues of concern were expressed over proposed changes to the Kindergarten Central Registration Scheme (CRS), specifically the Council assuming group allocation of children. It was suggested that this shift would disrupt their integrated day-care-kindergarten model, interfere with aligning siblings' schedules, hamper their ability to make nuanced group allocation decisions, disrupt family support networks, and could potentially impact the Centre's financial stability. While acknowledging that some services may benefit from the proposed changes, we requested a discussion to consider how the Centre's autonomy can be maintained, given its unique integrated service model.

The proposed changes came after concerns from the council on insufficient priority of access criteria. Although the range has consistently maintained this criteria, across a global range with other kindergarten and childcare centres, this may not have been the case.

Becca Corfield
R. Corfield
13/7/23



In spite of raising these concerns, the council plan to go ahead with the proposed changes.

Update/Report – Treasurer –

We made a profit of \$12,834 for the month of April. Year to date we have a profit of \$149,830.

The extract below shows:

We received childcare income in line with expectations, as we have all year.

Kinder income was larger than budgeted, as has occurred all year. This is something we will try to address next budget. As funding is government based now this is more difficult to predict.

General expenses were less than expected (circa \$5K), consistent with the performance all year.

Employee expenses materially higher than expected, but across the year we are below budget.

	April Actual	April Budget	Difference		YTD Actual	YTD Budget	Difference
Total Childcare Fees	\$145,564.00	\$147,968.00	-\$2,404.00		\$1,715,964.00	\$1,705,344.00	\$10,620.00
Total Kinder Income	\$81,893.00	\$50,400.00	\$31,493.00		\$405,076.34	\$313,513.34	\$91,563.00
Total Operating Expenses (Excluding Payroll)	\$17,634.00	\$22,378.00	-\$4,743.00		\$208,106.55	\$225,703.58	-\$17,597.03
Total Payroll Expenses	\$196,936.00	\$182,259.00	\$14,677.00		\$1,787,965.22	\$1,852,262.54	-\$64,297.32

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Update – Director

- QIP and Centre Philosophy (Under review in May)
- Staff Meeting Training / 23 rd May pebble time music workshop 6.15 pm.
- Funded Organisation performance Monitoring meeting Tuesday 9 th May 10 am – No concerns raised – centre is compliant
- Committee photos – due to be updated
- Extension proposal – visibility report organised to determine whether or not this is feasible. Planning gant building block due in October / November - \$150,000. Plan for 2 kinder classes and offices. Proposed completion time 2026/27

Correspondence In:

05/05/2023 Budget update (accounts)

09 May Confirmed Meeting with Michelle Findlay and Belinda Stewart from Hobsons Bay Council

05/05/2023 Rentokil Pest Control Inspection

04/05/2023 Department of Education Early Childhood Update

04/05/2023 Victoria University Placement Request

04/05/2023 Cassandra Davis: Reconciliation Week Tree Planting

04 /05/2023 ELAA update Bulletin

03/05/2023 KISS confirmation email 12 hours per week

03/05/2023 Michelle Findlay Hobsons Bay council Confirm the letter sent from the Committee of

Management

27/04/2023 Joanna Copper preschool Field Officer Kindergarten Visits

27/04/2023 ELAA update

Correspondence Out:

05/05/2023 Pre School-Service Request to Hobson Bay Council

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9 th May Confirmed meeting with Hobsons Bay Council

04/05/2023 Reconciliation Week Tree Planting Event (Staff email)

04/05/2023 Child Care Tour Confirmation

03 /05/2023 Rachel Jones Movers Professional Development Program

03/05/2023 Jack RE Outdoor Blinds quote

03 /05 2023 Kindergarten 4-year Withdrawal Confirmation

02/05/2023 Eleanor MacPherson Hobsons Bay Libraries newsletter

01/05/2023 Kindergarten Central Registration Scheme (CRS) letter

Ongoing Action Items

- Reconciliation Action Plan – New RAP Committee Member
- Hobsons Bay Early Years Consultative Update 27 th April – Ana
- Street Library
- Café blinds Kindergarten Garden / Black out blinds
- Movers Program Training / Harriet and Nellie attended on Monday 1 st / 2 nd May 2023
- Mother's Day Morning Tea Stall Friday 12 th May

New Policy for the Month of May

- Diversity and Equity PP0024
- Dangerous Products PP0026
- Code of Conduct PP0028
- Supervision PP0037
- Privacy and Confidentiality PP0035
- Hobsons Bay Early Years Consultative Meeting Thursday 27 th April – Ana
- Next meeting Thursday 22 nd June 2023 – Ana
- Committee Meeting: 20 th June 2023 in House / Via Zoom